

## **The Minutes of the Meeting of Guilsborough Parish Council held on**

**Monday, 13 January 2020 at 7.15 pm**

Present: Cllr A Hart (Chairman), Cllr S Jaggard, Cllr D Wooldridge, Cllr G Ashworth, Cllr I Miller, Cllr G Metcalfe, Cllr K Fulcher, Cllr S Harris (co-opted to the Council at the meeting see below), Cllr D O'Neill (arrived 19.45 pm) Mrs C Holifield (Clerk) and two members of the public

### **001.2020 Public Forum**

The members of public present stated that they wished to observe proceedings only.

### **002.2020 Resolution to accept apologies for absence**

Apologies received and accepted from District Cllr Millar.

### **003.2020 Declarations of interest for items on the agenda**

Cllr Ashworth declared a personal interest in the planning application for The Skerries.

### **004.2020 Resolution to consider written requests for dispensations on agenda items**

None received.

### **005.2020 Co-option of New Councillor**

It was unanimously resolved to co-opt Sarah Harris as a Councillor to fill the current vacancy. Mrs Harris accepted her nomination and signed the relevant documentation.

### **006.2020 Resolution to sign and approve the minutes from the previous meeting held on 9 December 2019**

The minutes were circulated prior to the meeting. The Chairman asked if there were any amendments required. It was then resolved to approve the minutes and the Chairman signed them as a true record.

### **007.2020 Matters arising (for information only)**

There were no matters arising.

## **008.2020 Village and Other Matters**

### **008.2020/1 Adoption and improvement to roadway outside Village Hall**

Cllr Wooldridge stated that there was nothing new to report since the last meeting.

### **008.2020/2 Consideration and approval date for April Parish Council meeting and the Annual Parish Meeting**

Due to problems with Village Hall availability, it was resolved that the April Parish Council meeting would be held on Tuesday, 14 April at the earlier start time of 7.00 pm and that the Annual Parish Meeting would follow at 8.00 pm.

### **008.2020/3 Approval of additional payment for Bus Route subsidy**

It was resolved to approve an additional payment of £93.66 as requested by John Hunt in respect of the bus subsidy for route 59/60.

### **008.2020/4 Consideration of continuation of payment of subsidy for Bus Route 59/60 for the 2020/21 financial year**

After discussion, it was agreed that the Council would, in principle, be agreeable to making a subsidy payment. However, it was felt that the Council were paying a larger percentage of subsidy in relation to usage by residents than other Councils on the route. Clerk to make further enquiries of John Hunt as to whether method of calculation of Parish contributions could be amended.

### **008.2020/5 Consideration of any action to be taken in respect of the commemorations of VE Day on 8 May 2020**

The Chairman stated that he and Cllr Jaggard had attended a meeting held by the local branch of the Royal British legion and reported that a whole weekend of events to commemorate the date was being organised by local groups. Whilst no financial support from the Parish Council had been requested, the Chairman asked the Clerk to see whether public liability insurance could be provided for the event.

### **008.2020/6 Consideration and approval of quotation to carry out remedial works on the Cob Barn**

Cllr Miller stated that quote of £500 had been received from Tim Foster in respect of the work required to repair the brickwork on the Cob Barn. It was resolved that, given the

previous work carried out satisfactorily for the Council by Mr Foster, no further quotes were required and that Mr Foster should be asked to complete the work by the end of April 2020.

#### **008.2020/7 Preliminary Consideration of Replacement Noticeboard**

Having previously circulated Councillors with details of various boards etc, Cllr Miller asked that the Council narrow down their preferences so that he could obtain firm quotations. After discussion, it was resolved that the Council would prefer a metal (aluminium) double sided board each side holding 12 sides of A4, painted forest green with Guilsborough Parish Council inscribed on the top.

#### **008.2020/8 Consideration and approval of budget and precept for 2020/21**

A revised draft budget spreadsheet had been circulated to Councillors prior to the meeting for discussion. Whilst it was decided that some suggested projects could be put on hold (ie new speed awareness device/fund for purchase of additional cemetery land) it was resolved that an increase in the Precept would still be required to maintain the current level of services provided to the village and, if possible, to enhance them. It was resolved, by majority vote, that an increase of 20% on last year's precept would be requested thus a figure of £30,624 for the year 2020/21.

#### **009.2020/9 Consideration of DDC Good Neighbour Scheme**

The Chairman stated that he had been approached by a parishioner about the scheme. Following information received from DDC it appeared that a meeting to find out more about it would be held by DDC on 8 March 2020. It was agreed that the scheme should be highlighted in the Village Link with the hope that one of the existing Village organisations might be interested.

#### **009.2020 Planning**

##### **009.2020/1 New applications**

##### **DA/2019/1001 – The Skerries, High Street, Guilsborough, NN6 8PU**

Creation of second storey to existing bungalow to create four bedroomed dwelling.  
Alterations and raising roof of existing garage to create annexe/home office

*The Council had no observations to make.*

## **009.2019/2 Completions**

None

## **010.2020 Finance**

### **010.2020/1 Receipts**

Bank interest of 49 pence

### **010.2020/2 Payments**

It was resolved to approve and sign the following cheque payments.

Details of Payee	Amount (£)	Cheque Number
Spratton Parish Council – Additional Bus subsidy payment	93.66	102212
Mrs C Holifield – Clerk’s January salary	357.71	102213
HMRC – PAYE on Clerk’s salary	84.00	102214
Mrs C Holifield – Office Expenses	35,54	102215
E-on Street Light Electricity (Oct- Dec 19)	761.15	102216
Mark Hazle – Removal of Climbing Frame	150.00	102217
E-on Street Light Maintenance (Oct-Dec 19)	210.97	102218
E-on Electricity Charge for Speed Awareness Device (Mar-Dec 19)	180.93	102219
Village Link – space for Parish Council news	105.00	102220

### **010.2020/3 Bank reconciliation**

The Clerk presented the bank reconciliation for the period ended 31 December 2019 showing balance at bank was £22,212.46 of which £1,100 ring fenced funds for new cemetery.

### **011.2020 Playground**

The Chairman stated that there was nothing new to report. The Clerk stated that she had sent the drafted letter to Mr Lowther but had received no response.

### **012.2020 Highways**

Cllr Wooldridge stated that he felt that the Council should express an interest in ANPR cameras following an email circulated by the Police Commissioner. It was resolved that Clerk would register the Council's interest.

### **013.2020 Street Lights**

The Chairman stated that the street light in the High Street had still not been repaired. Clerk stated that whilst E-on had now confirmed to her that the lantern appeared to have been damaged by an unknown third party, it would not be worth claiming on insurance due to the excess payment and possible increase in future premium, therefore it was resolved to approve the repair at a cost of £320 (ex VAT).

### **014.2020 Parish Assets Inspection Report**

Cllr Miller stated that he had nothing new to report.

### **015.2020 Footpath Report**

Cllr Ashworth stated he had nothing new to report.

### **016.2020 Village Link**

Cllr Fulcher stated she would try to include the following items in the next edition of the Village Link: Precept calculation, new Councillor and the Good Neighbour scheme.

### **017.2020 Correspondence received**

None

### **018.2020 Items for next meeting – Monday, 10 February 2020 at 7.15 pm**

- Adoption and improvement to Roadway outside Village Hall
- Consideration of quotations for replacement noticeboard
- Update on Bus Route Subsidy for 2020/21

Meeting closed at 8.45 pm