

The Minutes of the Meeting of Guilsborough Parish Council held on

Monday, 10 February 2020 at 7.15 pm

Present: Cllr A Hart (Chairman), Cllr D Wooldridge, Cllr G Ashworth, Cllr I Miller, Cllr G Metcalfe, Cllr K Fulcher, Cllr S Harris, Cllr D O'Neil and Mrs C Holifield (Clerk)

019.2020 Public Forum

There were no members of the public present

020.2020 Resolution to accept apologies for absence

Apologies received and accepted from Cllr S Jaggard.

021.2020 Declarations of interest for items on the agenda

None

022.2020 Resolution to consider written requests for dispensations on agenda items

None received.

023.2020 Resolution to sign and approve the minutes from the previous meeting held on 13 January 2020

The minutes were circulated prior to the meeting. The Chairman asked if there were any amendments required. It was then resolved to approve the minutes and the Chairman signed them as a true record.

024.2020 Matters arising (for information only)

024.2020/1 Update on Parish and Town Councils Meeting held on 30 January 2020

Cllr Metcalfe provided a brief update of the matters discussed at the recent meeting which he attended on behalf of the Parish Council. Minutes of the meeting will be circulated when received.

024.2020/2 Update on passenger usage of Bus Route 59/60

The Clerk and Cllr Wooldridge interpreted the usage figures for the bus route 59 which had been received from UNO earlier in the day and circulated to Councillors. From the information available it was clear that the Guilsborough Parish Council were being asked to pay a much larger percentage of the subsidy required than the usage of the service by its' residents warranted. As such, it was agreed that the Clerk would contact John Hunt, at

Spratton PC, to explain the position and to request details of the amounts being paid by all other Parish Councils who are on the bus route. Also to find out whether there is a possibility of running a reduced and, therefore, cheaper service.

025.2020 Village and Other Matters

025.2020/1 Adoption and improvement to roadway outside Village Hall

Cllr O'Neil had previously circulated to Councillors a synopsis of the actions he had taken and the position to date.

He stated that he had asked the Primary School what they would like to do with their part of the access area/Village Hall lane and was awaiting a response.

It was resolved that the Parish Council (as landowning trustees) would retain ownership of the ground immediately in front of the Village Hall on the advice of the Village Hall Management Committee.

It was resolved that Highways should be asked to resurface the whole area irrespective of ownership issues if they are willing to do so.

025.2020/2 Consideration and approval of quotations for replacement noticeboard

Cllr Miller stated he was waiting to receive quotes and asked that the matter be taken forward to the March meeting.

025.2020/3 Consideration of correspondence received in respect of damaged verge cause by parking outside the Academy

Cllr Wooldridge stated that he had looked into the complaint received which was not a new issue. Further to discussions with the School and Highways the following short-term action was being implemented: Highways have agreed to install 2 new No Parking signs and to fill the deepest holes; the PCSO has asked the school to inform him of persistent offenders; Academy has sent letter to parents regarding drop off and pick up, specifically requesting no parking on the Zigzag. Also random Police visits will occur during the year.

Other longer term solutions were discussed including painting yellow lines but these had been found to be ineffective at the Primary School, the addition of more solid bollards but this may result in the parking problem being transferred further along the verge and would need Highways permission and would need to be funded.

Cllr Wooldridge stated that the best long-term solution would be to construct a footpath that could withstand the effects of parking. However, this option is currently not affordable unless/until any future new housing developments in the village provide CIL monies. Clerk to report back to complainant.

025.2020/4 Consideration of correspondence received from Mr Lowther in respect of lease for Playing Field

The Chairman stated that Mr Lowther had responded to the Council's letter requesting that consideration be given to providing the Council with a much longer lease term in order that funding could be obtained to purchase new play equipment. Mr Lowther stated that the Estate would be happy to consider a lease of 10 years for the section containing the current play equipment but not for the football and youth area which he felt was not used to the same degree and also had hope value for future housing development. It was resolved that the Clerk should revert to Mr Lowther, thanking him for his offer but explaining that the older children did use the playing field extensively and that it would be very helpful if he could consider granting a 10 year rolling lease for the whole area.

025.2020/5 Update on discussions re possibility of Council obtaining land for extension of new cemetery

The Chairman stated that he and Cllr O'Neil had informally approached the land owner of the land adjoining the existing cemetery which would be best suited for the extension to see whether he would be willing to sell/donate a small section of the field. He stated that, at present, he would not be willing to do so. It was agreed that, as the cemetery was not yet full and space was still available for a number of years, the matter did not require immediate attention.

026.2020 Planning

026.2020/1 New applications

DA/2020/0050-0051 – The Masters House, The Old Grammar School, Guilsborough Planning Application and Listed Building Consent

New roof over existing garages. Infill rear extension and garage conversion.

The Council made the following observations:

1] The application has been put together well and has included a pre-application consultation with Daventry DC;

[2] Initially, the proposed extension was much taller with dormer windows in replica to the street elevation, but DDC's response was to, not only reduce the overall height in clearer subservience to the original building, but also to minimise the loss in appearance of the

impressive stone gable and to avoid confusion in the street elevation by omitting the dormers;

[3] The site boundary to the northwest is shown on the Block Plan along the outside face of the existing garage and which will become the outside face of the gable to the proposed new extension; not one of the non-TPO mature English yews immediately outside this site boundary is shown, either on the plans or elevations; this omission is a major concern (given the trees' beneficial contribution to the established streetscape) as their canopies encroach significantly upon the footprint of the existing garage and, therefore, will need to be trimmed-back considerably to accommodate the proposed new first floor extension over the garage; the existing and proposed floor plans appear not to show accurately the thickness of the garage wall to the northwest boundary if it is to support the proposed new storey above and which could imply the need for new foundation excavations against these trees;

[4] To comply with DDC's own rules for house extensions as well as those in matters of conservation, the face of the proposed new extension to the street elevation should be set-back from the face of the original building in clearer subservience to the original building and to conserve the existing profiled stone string course that turns the corner.

The Parish Council considers that, on balance, this application makes a very positive contribution to the continued use and maintenance of the Grade II Listed Grammar School provided the concerns set-out in [3] and [4] above are suitably addressed by amending the application to (a) show the English yew trees on the plans and elevations (b) include a tree survey and method statement for the appropriate tree protection and surgery to the approval of Michael Venton, DDC Landscape Planning Officer, and (c) show the set-back of the proposed new extension on the plans and elevations.

026.2019/2 Completions

None

027.2020 Finance

027.2020/1 Receipts

None

027.2020/2 Payments

It was resolved to approve and sign the following cheque payments.

Details of Payee	Amount (£)	Cheque Number
Mrs C Holifield – Clerk's January salary	347.05	102222
HMRC – PAYE on Clerk's salary	86.60	102223
Mrs C Holifield – Office Expenses	29.32	102224
E-on Street Light Repair (Number 8)	384.00	102225
Guiltsborough Village Hall – room hire	20.00	102227

027.2020/3 Bank reconciliation

The Clerk presented the bank reconciliation for the period ended 31 January 2020 showing balance at bank was £20,370.50 of which £1,100 ring fenced funds for new cemetery.

028.2020 Playground

The Chairman presented his inspection report and stated that there was nothing new to report.

029.2020 Highways

Cllr Wooldridge stated that he and the Clerk had been investigating the electricity charge for the speed awareness device outside the Academy and following contact by the Clerk with Eon, it had been agreed verbally that the daily charge amount was excessive and that a credit would be forthcoming and the long-term contract amended accordingly with the two accounts (one for street lighting and one for the device being amalgamated into one account).

Following the legal process, the new 40 mph speed limit between Coton and Guilsborough would come into effect as soon as the new signage had been installed.

Cllr Wooldridge also reported that a replacement sign for the damaged Church Hill Road sign had been ordered.

030.2020 Street Lights

The Clerk stated that street light number 8 had now had a replacement lantern and no new reports had been received.

031.2020 Parish Assets

Cllr Miller stated that he had nothing new to report. The Chairman stated that he would like to donate the old PC and Printer which he had been storing for a number of years to the local scout group and it was resolved that this was a worthy cause.

032.2020 Footpath Report

Cllr Ashworth stated he had nothing new to report.

033.2020 Village Link

No edition pending.

034.2020 Correspondence received

- CPRE Planning Roadshow – 2 April 2020 – circulated by email
- NCALC Update January/February 2020 – circulated by email
- DDC notification that Inspector's final Local Plan report published – circulated by email
- West Haddon Cluster Meeting Agenda for 18 February 2020 – circulated by email
- Request for donation of £150 from Daventry Citizens Advice Bureau – circulated by email
- VE Day celebrations in Guilsborough – poster circulated by email
- Email from WT Architecture to Cllr Metcalfe in respect of possible housing development between Gower House and Dripwell House – circulated by email

035.2020 Items for next meeting – Monday, 9 March 2020 at 7.15 pm

- Adoption and improvement to Roadway outside Village Hall
- Consideration of quotations for replacement noticeboard
- Update on Bus Route Subsidy for 2020/21
- Consideration of donation to Daventry CAB
- Further protection of Iron Age/Roman Fort
- Arrangements for Annual Parish Meeting (14 April)
- Village Hall improvements/possible extension
- VE Day celebrations

Meeting closed at 8.30 pm