

The Minutes of the Meeting of Guilsborough Parish Council held on

Monday, 9 March 2020 at 7.15 pm

Present: Cllr A Hart (Chairman), Cllr G Ashworth, Cllr I Miller, Cllr G Metcalfe, Cllr K Fulcher, Cllr S Harris, Cllr D O'Neil and Mrs C Holifield (Clerk)

036.2020 Public Forum

There were no members of the public present

037.2020 Resolution to accept apologies for absence

Apologies received and accepted from Cllr S Jaggard and Cllr D Wooldridge

038.2020 Declarations of interest for items on the agenda

None

039.2020 Resolution to consider written requests for dispensations on agenda items

None received.

040.2020 Resolution to sign and approve the minutes from the previous meeting held on 10 February 2020

The minutes were circulated prior to the meeting. The Chairman asked if there were any amendments required. It was then resolved to approve the minutes and the Chairman signed them as a true record.

041.2020 Matters arising (for information only)

041.2020/1 Update on lease for Small Playing Field

The Chairman stated that Mr Lowther had responded to the Council's request for him to consider providing a rolling lease of a significantly longer period than the current one year in order that the Council could begin the process of trying to source funds for some new play equipment. Mr Lowther had suggested that he could provide a rolling ten year lease on the existing play area but would only consider a one year lease on the football pitch area. It was agreed that an informal meeting between Mr Lowther, the Chairman and Cllr O'Neil should be arranged to discuss the offer in more detail and provide feedback at the next meeting.

041.2020/2 Update on Guilsborough Housing Needs Survey

The Chairman stated that the Housing Needs Survey had now been finalised and had taken into account the amendments requested by the Parish Council. The survey would commence on Monday, 16 March and conclude on Monday, 20 April 2020. It was agreed that the Survey should be advertised in the Village Link newsletter.

042.2020 Village and Other Matters

042.2020/1 Adoption and improvement to roadway outside Village Hall

Cllr O'Neil stated that he had received no response to a letter sent to the Head of the Primary School and that he would send a reminder and include a copy to the Governors.

042.2020/2 Consideration and approval of quotations for replacement noticeboard

Cllr Miller stated he had now received one quotation for the replacement noticeboard (circulated to Councillors prior to the meeting) as per the specification suggested by the Council at the last meeting. The cost was £2,153.20 excluding delivery and fitting. It was resolved that at least two further quotes should be obtained for a similar specification noticeboard that could hold up to 24 A4 sheets for consideration at the next meeting. It was further agreed that the fitting could be arranged locally to save on costs.

042.2020/3 Consideration of request for £150 donation by Daventry Citizens Advice Bureau

Further to consideration of the information provided by Daventry Citizens Advice Bureau in respect of the assistance it had given over the past 12 months to residents of Guilsborough, it was resolved to donate the sum of £100 (payment to be approved at the next meeting).

042.2020/4 Consideration and approval of Maximow contract for mowing and weed killing in 2020/21

The Chairman stated that he was happy with the service provided by Maximow in respect of mowing the small playing field and it was resolved to continue with the service for the forthcoming season. It was also resolved to continue to use Maximow to carry out verge side weed killing but that Cllr Miller/Cllr Harris should liaise with Michael as to the timing of his visits to ensure maximum results.

042.2020/5 Consideration of further protection of Iron Age/Roman fort

Cllr O'Neil stated that he had checked with English Heritage and a draft Ancient Monument listing for the Iron Age fort was already in progress but had not been finalised. It was resolved that he should continue with the process and include the historic Water Tower in the listing. If successful, the Council should then seek to apply for appropriate grants for the upkeep in agreement with the landowner.

042.2020/6 Consideration and approval of payment of interim bus subsidy of £391.45 for the period to 17 July 2020

It was resolved to approve the payment of £391.45 which represented Guilsborough parish's share of the total amount due to keep the service operational until 17 July 2020. It was noted that John Hunt of Spratton Parish Council would continue to make efforts to find other sources of funding to keep the service running after this date.

042.2020/7 Consideration of arrangements for Annual Parish Meeting to be held on 14 April 2020

The Clerk confirmed that the front hall of the Village Hall had been booked for the meeting which was due to commence at 8.00 pm. It was agreed the Clerk should invite all the usual village organisations to make a short presentation and also ask Rev Twigg from the Church.

042.2020/8 Consideration of Parish Council's involvement with VE Day celebrations

The Chairman stated that the Parish Council had been asked if it would like to have a stall in the marquee. Cllr Ashworth would be there to represent the Guilsborough Historical Society and it was agreed that the Parish Council could have a stall next to that and he could man both. The Chairman stated he would be available to attend. All Councillors welcome to come and lend a hand.

042.2020/9 Consideration of Village Hall improvements/possible extension

Cllr O'Neil asked if the Council could, in principle, record that it would actively support the Village Hall improvement plans and consider putting up some seed funding. This was agreed.

042.2020/10 Consideration and approval of annual Risk Assessment Policy

It was resolved to approve the annual risk assessment policy and updated internal controls which had previously been circulated to Councillors by the Clerk.

043.2020 Planning

043.2020/1 New applications

DA/2020/0113 – Number 5, The Old Grammar School, Guilsborough

Listed Building Consent to vary Condition 2 of Listed Building Consent DA/2019/0326 (replacement of 8 casement windows to rear elevation) to use applied rather than structural glazing bar.

The Council resolved to rely on the Listed Building Officer's decision in this matter.

043.2019/2 Completions

None

044.2020 Finance

044.2020/1 Receipts

None

044.2020/2 Payments

It was resolved to approve and sign the following cheque payments.

Details of Payee	Amount (£)	Cheque Number
Mrs C Holifield – Clerk's February salary	347.05	102228
HMRC – PAYE on Clerk's salary	86.60	102229
Mrs C Holifield – Office Expenses	22.00	102230
NCALC – training course fee	42.00	102231
Maurice Fitch Treeworks Ltd – Works to cemetery trees and replacement rowan tree	498.00	102232
M Hazle (Elm Tree Garden Maintenance) – Mowing Village	285.00	102233
Cllr Hart – reimbursement of annual Parish Council website fees	66.00	102234
Guilsborough Village Hall – room hire	10.00	102235

044.2020/3 Bank reconciliation

The Clerk presented the bank reconciliation for the period ended 29 February 2020 showing balance at bank was £19,409.87 of which £1,100 ring fenced funds for new cemetery.

045.2020 Playground

The Chairman presented his inspection report and stated that there had been some damage to the top of the picnic bench and a slat needed replacing in the chain bridge which he would see to.

046.2020 Highways

In the absence of Cllr Wooldridge there was nothing to report.

047.2020 Street Lights

The Clerk stated that she had received a report that street light number 45 at The Old Grammar School was not working and had reported this.

048.2020 Parish Assets

Cllr Miller stated that he had carried out a minor repair to the guttering on the cob barn.

049.2020 Footpath Report

Cllr Ashworth stated he had nothing new to report.

050.2020 Village Link

Cllr Fulcher agreed she would include in the forthcoming edition: the Guilsborough Housing Needs Survey, the Annual Parish Meeting, the continuation of the bus service until 17 July 2020 and the ongoing discussions with the landowner in respect of the lease for the small playing field/play area.

051.2020 Correspondence received

None

052.2020 Items for next meeting – Tuesday, 14 April 2020 at 7.00 pm (please note earlier time)

- Adoption and improvement to Roadway outside Village Hall
- Consideration of quotations for replacement noticeboard
- Village Litter pick
- Proposal to walk village footpaths to ensure all passable

Meeting closed at 8.25 pm

