

**The Minutes of the Meeting of Guilsborough Parish Council (held remotely by video conference) on**

**Monday, 8 June 2020 at 7.15 pm**

Present: Cllr A Hart (Chairman), Cllr S Jaggard, Cllr D Wooldridge, Cllr G Ashworth, Cllr I Miller, Cllr G Metcalfe, Cllr K Fulcher, Cllr S Harris, Cllr D O'Neil (left meeting at 8.12 pm) and Mrs C James (Clerk)

**088.2020 Public Forum**

There were no members of the public requesting attendance at the remote meeting

**089.2020 Resolution to accept apologies for absence**

None

**090.2020 Declarations of interest for items on the agenda.**

None

**091.2020 Resolution to consider written requests for dispensations on agenda items**

None received.

**092.2020 Resolution to sign and approve the minutes from the previous meeting held on 11 May 2020**

The minutes were circulated prior to the meeting. The Chairman asked if there were any amendments required. The Clerk stated that she had not sent the cheque for the Chairman's allowance for signature last month as indicated in the draft minutes so that she had included this in payments this month. Revised minutes for signing had already been amended and circulated to Councillors prior to the meeting. It was then resolved to approve the minutes and the Chairman signed them as a true record (copy to be scanned to Clerk)

**093.2020 Matters arising (for information only)**

None

**094.2020 Village and Other Matters**

*Cllr O'Neil informed the meeting that he would have to leave the meeting at 8.15 pm and that it would be helpful if items which would require his input could be brought forward. It was resolved the matters on the agenda would be taken out of order.*



#### **094.2020/1 Adoption and improvement to roadway outside Village Hall**

No updates since last meeting.

#### **094.2020/2 Consideration of Council's response to ongoing Coronavirus pandemic and current lockdown**

Cllr O'Neil stated that the resilience group was still active and it had been reported that Northampton and Kettering were coronavirus hotspots so everyone should remain alert.

He stated that there was a suggestion that a village picnic might be organised in September depending on progress with the easing of lockdown measures.

Cllr Fulcher stated that she had contacted the Doctor's surgery about the possibility of holding Parish Council meetings there in future but this was not going to be possible.

#### **094.2020/3 Update on lease on Small Playing Field**

The Chairman stated that he and Cllr O'Neill had met with Hugh Lowther to discuss the possibility of extending the lease of the small playing field. The Council's clear preference would be for a freehold interest. After discussion, Mr Lowther stated that he would discuss with his family the possibility of providing a 20 year rolling lease for the play area and a 10 year rolling lease for the football field and come back to the Council.

#### **094.2020/4 Consideration of Draft Housing Needs Survey report for Guilsborough**

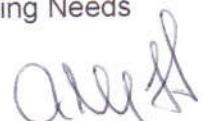
Cllr O'Neil stated that there had been 38 responses to the survey (which DDC said was an average response) which indicated a need for 20 dwellings (compared to 11 in 2016) with a mix of 13 family homes and 7 small houses. It was agreed that this would be taken into account when reviewing the Guilsborough Neighbourhood Plan (see below).

#### **094.2020/5 Consideration of listing Witch and Sow public house as an ACV with DDC**

The Chairman stated that he had been contacted by Mr Rapson who was keen that the Witch and Sow was registered as a AVC with DDC. The Chairman confirmed that the public house was already designated as such in the Guilsborough Neighbourhood Plan but stated that being registered with DDC would afford greater protection. It was unanimously resolved that the Chairman would contact DDC.

#### **094.2020/6 Guilsborough Neighbourhood Plan Review**

Cllr O'Neil stated that the GNP needed to be reviewed to ensure compliance with the recently updated Local and National Plans. The possible implications of the Housing Needs



Survey needed consideration and the GNDP could be strengthened by the identification of a specific site although there were pros and cons to this. He stated that the Council would be eligible for a grant of £9,500 to cover the costs of any review.

It was agreed that the Planning Councillors (Cllrs O'Neil, Wooldridge, Metcalfe and the Chairman) would look into the matter and report back suggested next steps at the July meeting.

#### **094.2020/7 Consideration of Preschool's funding issues**

Cllr O'Neil had previously circulated 'confidential' documents from the Preschool. The Council considered the contents of the communication but it was agreed, with regret, that there was no action it could take..

#### **094.2020/8 Consideration and approval of final quotations for new noticeboard**

Cllr Miller had previously circulated two quotations for different style noticeboards from Greenbarnes Ltd. The quotes were for the same double sided noticeboard with the ornate version costing £2,403.85 and the more contemporary style costing £1,733.02. After discussion, it was resolved that the Council could not warrant the additional expenditure and would order the contemporary style. Cllr Miller to see if any further discount could be obtained and then liaise with Clerk in respect of placing an order.

The Clerk to check with Highways to see whether permission was required to re-site the noticeboard and Cllr Miller to speak with Mr Byars the nearest resident to let him know what the Council was proposing.

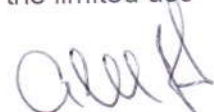
*Cllr O'Neil left the meeting at this point*

#### **094.2020/9 Update on response from Highways regarding repairs to footpath from Pells Close to West Haddon Road**

Cllr Ashworth stated that no response had been received from Nick Wedgbrow and that he would follow this up.

#### **094.2020/10 Consideration of continuation of subsidy for bus route 59/60 from July onwards**

Further to discussion it was resolved that the Council would agree to pay only 60% of the balance of subsidy that was being requested for the period July 20 to March 21 (estimated at approx. £1,500) as it was felt that too many buses were being provided for the limited use



by parishioners of the service. Councillors would be willing to participate in a review of the ongoing needs of the service. Clerk to inform John Hunt.

#### 095.2020 Planning

##### 095.2020/1 New applications

None

##### 095.2020/2 Completions

None

#### 096.2020 Finance

##### 096.2020/1 Receipts

None. The Clerk stated that she had received no responses to the letters sent to the parishioners renting the Cob Barn and the Storage Lock-ups and would be chasing for payments as they were now overdue.

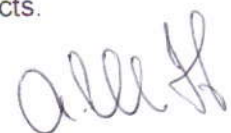
##### 096.2020/2 Payments

It was resolved to approve and sign the following cheque payments.

Details of Payee	Amount (£)	Invoice number	Cheque Number
Cllr A Hart – Chairman's Allowance	300.00	n/a	102255
Mrs C James – Clerk's April Salary	347.05	n/a	102256
HMRC – PAYE on Clerk's salary	86.60	n/a	102257
Mrs C James – Office Expenses	22.00	n/a	102258
E-on – Street light electricity (Jan to March 2020)	620.20	Various	102259
Maximow – mowing small playing field	44.10	2020022	102260
M Hazle (Elm Tree Garden Maintenance) – Mowing Village	570.00	553/577	102261

##### 096.2020/3 Bank reconciliation

The Clerk presented the bank reconciliation for the period ended 31 May 2020 showing balance at bank was £28878.35 of which £782 ring fenced for cemetery projects.



**096.2020/4 Consideration and approval for Clerk to access internet/telephone banking with HSBC**

It was agreed that the Clerk should scan a copy of the application form to Councillors prior to the next meeting for the daily limits on internet banking to be agreed. To be taken forward to July meeting.

**097.2020 Playground**

The Chairman stated that some vandalism had taken place in the playing field in that the picnic bench had been deliberately broken. He stated that he and Cllr Wooldridge had made the item safe and that the Clerk had reported the matter to the Police.

**098.2020 Highways**

It was reported that the replacement street sign for Church Hill had now been installed.

**099.2020 Street Lights**

Cllr Metcalfe reported that street light number 28 on the West Haddon Road was not working. Clerk to report to E-on.

**100.2020 Parish Assets**

Cllr Miller stated that he had nothing new to report but asked the Clerk to check when Tim Foster planned to start the agreed works on the brickwork of the Cob Barn.

**101.2020 Footpath Report**

Cllr Ashworth stated he had nothing new to report.

**102.2020 Village Link**

Cllr Fulcher stated that the next issue was not due to be printed until after the next Parish Council meeting.

**103.2020 Correspondence received**

- Northants CALC Update May/June 2020 edition – circulated by email
- The Chairman stated that he had received a number of complaints about the flying of a drone close to people's windows in the Pells Close/West Haddon Road area. This matter had been reported to the Police who were currently dealing.



**104.2020 Items for next meeting – Monday, 13 July 2020 at 7.15 pm**

- Adoption and improvement to Roadway outside Village Hall
- Consideration and action to be taken following receipt of internal audit report
- Consideration of making application for internet banking with HSBC
- Review of Guilsborough Neighbourhood Plan and response to Housing Needs Survey
- Update on Playground lease

Meeting closed at 9.00 pm

*A. Bell*  
*13th July 2020*