

**Minutes of the Ordinary Meeting of Guilsborough Parish Council held in Guilsborough Village Hall**

**Monday, 8 November 2021 at 7.15 pm**

Present: Cllr A Hart (Chairman), Cllr D O'Neil (Vice Chairman) Cllr K Fulcher, Cllr I Miller, Cllr D Wooldridge, Cllr G Metcalfe, Cllr L Phillips, Cllr S Jaggard (7.25 pm) and Mrs C Holifield (Clerk)

**171.2021 Public Forum**

There were no members of the public present.

**172.2021 Resolution to accept apologies for absence**

Apologies were received and accepted from Cllr Harris.

**173.2021 Declarations of interest for items on the agenda**

None

**174.2021 Resolution to consider written requests for dispensations on agenda items**

None received

**175.2021 Resolution to sign and approve the minutes from the previous meeting held on 11 October 2021**

The minutes of the meeting held on 11 October 2021 were circulated prior to the meeting. The Chairman asked if there were any amendments required. It was then resolved to approve the minutes which the Chairman then signed.

**176.2021 Matters arising (for information only)**

**176.2021/1 Update on dealing with Parishioner's complaint**

The Chairman stated that he and Cllr O'Neil had yet to meet with the complainant but would do so before the next Council meeting.

**177.2021 Village and Other Matters**

**177.2021/1 Adoption and Improvement of Roadway outside Village Hall**

Clerk to request that District Cllr Morton chase up response from legal section of Highways on behalf of the Council.

A handwritten signature in black ink, appearing to be 'A. Hart', is located at the bottom right of the page.

**177.2021/2 Update on any action being taken by village groups in respect of Queen's Jubilee celebration in 2022**

Cllr Phillips stated that she was liaising with Village Groups and was waiting to hear back from Mrs Benbow in respect of the proposals for the Village Festival. There was the possibility of holding a Jubilee lunch on Sunday, 5 June 2022 or holding a Village Tea Party. Item taken forward to the December meeting when more information may be available.

**177.2021/3 Council's response to West Northamptonshire Strategic Plan consultation.**

Cllr O'Neil outlined the detail in the plan. It was resolved that the Council's response would be as follows:

The rural housing need should be based on the needs identified in the Parish Neighbourhood/Village Plans where applicable. This is certainly the case for Guilsborough.

**177.2021/4 Consideration of how Council deals with Planning Applications going forward**

Cllr Wooldridge outlined his concerns about the manner in which the Council had responded to a number of planning applications in the past year. After discussion, it was agreed he would circulate his written presentation to Councillors and the matter would be considered again at the December meeting.

**177.2021/5 Consideration of John Hunt's request for decision as to continuation of Parish Council's subsidy of bus service beyond March 2022**

The Chairman stated that he had spoken with John Hunt since the October meeting but that there was no meaningful data to be circulated. After discussion, it was resolved that, as part of a Green agenda, the Council would subsidise the continuation of the bus service to the village after March 2022 but with a cap of £1,443.85 on the amount of that subsidy.

**177.2021/6 Update on planting of Cherry Trees and approval of quotation from Mark Hazle for planting**

Cllr Metcalfe stated that approval was still being sought for the planting of a tree in front of Covert View and hoped this would be resolved shortly. It was resolved to approve Mark Hazle's quotation giving an estimate of £500 for storing and planting the trees.





### **177.2021/7 Update of Village Hall Constitutional Changes**

Cllr O'Neil outlined the constitutional changes following legal advice. The Village Hall would retain its' charitable status and objectives. There would be 5 Trustees (3 elected and 2 representatives from the Parish Council). Having received details of the constitutional changes, the Council resolved unanimously to agree them.

### **177.2021/8 Consideration of provision of Xmas Tree for Village Green**

It was resolved to provide an amount up to £150 for the purchase of a Xmas Tree and/or possible replacement lights should no other village group be able to fund these items.

### **177.2021/9 Consideration of any action to be taken in respect of speeding traffic**

The Chairman reported concerns of speeding traffic, particularly school buses and it was agreed that Cllr Harris would be asked to liaise with the local PCSO to see what action might be able to be taken including the operation of speed guns.

### **178.2021 Planning**

#### **178.2021/1 New applications**

##### **WND/2021/0669 – Rose Manor, Nortoft, Guilsborough**

Variation of Conditions 2 and 5 of planning permissions DA/2020/1085 to change the materials of 2 external doors from steel framed bronze coloured doors to fully sprayed finished Acoya hardwood timber doors.

*No observations*

##### **WND/2021/0330 – Stone Gnome Farm, West Haddon Road, Guilsborough**

Change the use of the land and building for 16 events per calendar year May-September

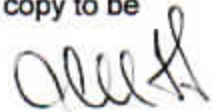
*No new observations – Council's previous observations remain*

#### **178.2021/2 Completions**

None

#### **178.2021/3 Update on Guilsborough Neighbourhood Plan review**

Cllr O'Neil stated that the Council had been given the go ahead to start the consultation process for the revisions. Agreed that it would be advertised in the Village Link, copy to be



put on the Parish Council website and a hard copy made available (copies to be held by the Chairman, Cllr O'Neil and the Clerk.

#### **178.2021 Finance**

##### **178.2021/1 Receipts**

None

##### **178.2021/2 Payments**

It was resolved to approve and sign the following cheque payments.

Details	Invoice Number	Amount (£) inclVAT where applicable	Cheque Number
Clerk's Salary – November	n/a	415.60	102385
HMRC – PAYE on Clerk's salary	n/a	103.80	102386
Clerk's expenses and office administration costs	n/a	38.07	102387
Mark Hazle – Village Mowing x 1	1049	285.00	102388
Northants CALC – Training Course fee	1582	38.00	102389
Guildsborough Village Hall – Room Hire	n/a	14.00	102390
Maximow – Mowing and Weedkilling	2021093	326.00	102391

##### **178.2021/3 Bank reconciliation for period ended 31 October 2021**

The Clerk presented the bank reconciliation for the period ended 31 October 2021 showing a balance at bank of £41,223.59.

##### **178.2021/4 Update on revised mandate and internet banking**

The Clerk stated that the mandate completed had been returned by HSBC stating that an incorrect form had been used. A new mandate form had been completed which was signed by the Chairman and Vice Chairman. Clerk had been requested to take the completed mandate to a branch which she undertook to do when she had time available.

##### **179.2021 Playground**

The Chairman provided his inspection report. He stated that the fund raising group had had a first meeting (2 Councillors and 3 Parishioners) which proved constructive.





### **180.2021 Highways**

Cllr Wooldridge stated he had nothing to report.

### **181.2021 Street Lights**

The Clerk to report to E-on that the following street lights required attention: numbers 8, 30, 37

### **182.2021 Parish Assets Inspection Report**

Cllr Miller and Cllr Wooldridge agreed to look at the litter bins to see whether repairs would be possible. If replacements required these would need to be budgeted for.

### **183.2021 Village Trees**

Cllr Metcalfe stated that he had nothing new to report.

### **184.2021 Footpath Warden Report**

Cllr Metcalfe stated that he had no new updates.

### **185.2021 Items for Village Link**

Cllr Fulcher stated that she would try and include the following items: Neighbourhood Plan Review; Bus Subsidy; Meeting of Playground Group; Phone Box and Advent windows.

### **186.2021 Police Liaison Representative's Report**

No report available.

### **187.2021 Correspondence received**

- West Northamptonshire Strategic Plan – Spatial Options Consultation
- Emails from Mr Byars regarding Parish Council funding of Small Playing Field

### **188.2021 Items for next meeting – 13 December 2021 at 7.15 pm**

- Queen's Jubilee celebrations
- Dealing with Complaint from Parishioner
- Update on Internet Banking
- Update on planting of Cherry Trees
- Procedure for dealing with Planning applications going forward
- Clerks' Staff Appraisal Review
- Approval of budget for 2022/23

Meeting closed at 9.10 pm

*Alan [Signature]*  
13th Dec '21