

**The Minutes of the Meeting of Guilsborough Parish Council (held remotely by video conference) on**

**Monday, 11 January 2021 at 7.15 pm**

Present: Cllr A Hart (Chairman), Cllr D O'Neil, Cllr D Wooldridge, Cllr I Miller, Cllr G Metcalfe, Cllr K Fulcher, Cllr S Harris, Cllr G Ashworth and Mrs C James (Clerk)

**001.2021 Public Forum**

Two members of the public were present in respect of the emails they had sent in response to the Parish Council's letter to residents of Nortoft regarding the traffic issues in that area. Concerns were raised about the situation with the school buses and speeding issues and the impression gained from the letter was that the Council were trying to prevent residents from parking outside their homes, Cllr Wooldridge outlined the actions that had been initiated by the Council including the monitoring of the speed of traffic and liaison with the School/Bus Company/Norse Waste/Police etc and that the Council were awaiting a visit from an Engineer from Highways to look at potential solutions to the problems but this would not happen immediately. It was agreed that a detailed response would be sent to both parishioners after the meeting.

The two members of the public left the meeting at this point.

**002.2021 Resolution to accept apologies for absence**

Apologies were received and accepted from Cllr Jaggard.

**003.2021 Declarations of interest for items on the agenda.**

None

**004.2021 Resolution to consider written requests for dispensations on agenda items**

None received.

**005.2021 Resolution to sign and approve the minutes from the previous meeting held on 7 December 2020**

The minutes were circulated prior to the meeting. The Chairman asked if there were any amendments required. It was then resolved to approve the minutes and the Chairman signed them as a true record (copy to be scanned to Clerk)

### **006.2021 Matters arising (for information only)**

None

### **007.2021 Village and Other Matters**

#### **007.2021/1 Adoption and improvement to roadway outside Village Hall**

Cllr O'Neil reported that Gigaclear had now laid their cables and that the next step would be to invite Highways to resurface the roadway leading up to the Village Hall.

#### **007.2021/2 Consideration of Council's response to further Covid-19 lockdown**

The Chairman stated that the Village Groups were continuing to respond to the needs of residents and leaflets had been distributed again. It was agreed that the noticeboard by the shop for which Cllr O'Neil had the key could be used to post any relevant information posters in addition to using any spare space on the reverse side of the Parish Council noticeboard.

#### **007.2021/3 Update on lease on Small Playing Field**

The Clerk stated that she had sent a draft copy of the proposed lease to Mr Lowther for consideration.

#### **007.2021/4 Approval of Precept amount for 2021-22**

The Clerk stated that following advice taken from NCALC, the Precept amount should be increased by 0.6% to take account of the rate of inflation (CPIH). As such the amount to be approved would be £30,808 (rounded). It was resolved that this amount should be requested from DDC and that the Chairman and Clerk should sign the necessary paperwork.

#### **007.2020/5 Update on Traffic issues on Nortoft**

See Public Time above. Cllr Wooldridge stated that investigations including into the speed of traffic were ongoing and an analysis would take place once the survey had been completed. He agreed to amend the letter he had drafted to the two residents in light of discussions at the meeting and the Clerk would forward the final version to them by email.

#### **007.2021/6 Consideration of new cemetery extension**

A discussion was had on the potential purchase of land for future cemetery use, given that the current cemetery land is nearly full. Cllr O'Neil stated he would check the regulations with NCALC and the potential cost of land and report back at the next meeting.

### **007.2021/7 Consideration of quotations received for hedge cutting in Playground**

The Chairman stated that he was still awaiting a quote from Mark Hazle and that the matter would have to be taken forward to the February meeting.

### **007.2021/8 To Appoint a Police Liaison Representative to act as single point of contact with Northamptonshire Police**

Cllr Harris agreed that as she was already Councillor responsible for Police Liaison she would take on this responsibility.

### **007.2021/9 Consideration of future direction of the Parish Council**

Cllr Metcalfe referred to the NCALC meeting he had attended in 2020 and the email he had circulated to Councillors prior to the meeting for discussion purposes. The consensus was that the Councillors did not need to take on extra responsibilities and that the Council was already responding well to situations as they arose. It remained to be seen what if any services might be devolved following the reorganisation of local Councils into Unitary Authorities that might impact on Parish Councils.

## **008.2021 Planning**

### **008.2021/1 New applications**

#### **DA/2020/1079 – 3 Coton Road, Guilsborough**

Single storey rear extension

*No observations*

#### **DA/2020/1018 – The Skerries, High Street, Guilsborough**

Extension to garage to form home office

*No observations*

#### **DA/2020/1031 – Holly Cottage, Nortoft, Guilsborough**

Listed Building Consent for fitting of secondary double glazing.

*No observations*

#### **DA/2020/1009 – 4 The Poplars, Guilsborough**

Single storey rear extension

*No observations*

#### **DA/2020/1096 – Land adjacent to Welford Road, Guilsborough**

Works to and removal of trees within a conservation area

*No observations*

### 008.202/2 Completions

None

### 008.2021/3 Planning Other

**APP/Y2810/Y/20/3251122 – Re: DA/2020/0113 - 5 The Old Grammar School,  
Guilsborough**

Appeal Dismissed

### 009.2021 Finance

#### 009.2021/1 Receipts

Bank interest of 2 pence.

#### 009.2021/2 Payments

It was resolved to approve and sign the following cheque payments.

Details of Payee	Amount (£)	Invoice number	Cheque Number
Mrs C James – Clerk's January salary	356.55	n/a	102308
HMRC – PAYE on Clerk's salary	89.00	n/a	102309
Mrs C James – Office Expenses	45.47	n/a	102310
Lowther Farms – Annual Playground Rent	500.00	n/a	102311
Cllr Miller – Reimburse for purchase of Planter	40.00	n/a	102312
E-on – Street Light Maintenance (Oct-Dec 20)	206.96	102539	102313
E-on – Street Light Repair (High Street)	37.52	102762	102314
Village Link – Advertising (Dec/Jan issue)	35.00	n/a	102315
Zoom Fees for Meeting – reimburse Cllr Hart	14.39	61542252	102316
E-on – Street Light Electricity (Oct-Dec 20)	764.75	H195543	102317

#### 009.2021/3 Bank reconciliation

The Clerk presented the bank reconciliation for the period ended 31 December 2020 showing balance at bank was £31,225.28

### **010.2021 Playground**

The Chairman stated that he has nothing new to report.

### **011.2021 Highways**

Cllr Wooldridge stated he had nothing further to report.

### **012.2021 Street Lights**

The Clerk stated that E-on had dealt with street lights 11, 16 and 17 and that since the last meeting she had reported street light number 51 to E-on.

### **013.2021 Parish Assets**

Cllr Miller stated he had nothing new to report Cllr Fulcher stated that she felt there was a need for a new litter bin next to the War Memorial bench on the Village Green. Clerk to obtain a quotation and report back at next meeting.

### **014.2021 Village Trees**

Cllr Metcalfe stated that Mr Venton had contacted him and was dealing with the TPO's at The Poplars and in discussion with the owner of Pineways regarding the replacement of some dead pine trees with an alternative species.

### **015.2021 Footpath Report**

Cllr Ashworth stated that he had responded to an email from a non-resident who had written to the Council to express disappointment with the range of footpaths in the Parish. After discussion, it was agreed that there was little that could be done about this and the permissive routes that had been offered to parishioners by a local landowner should not be advertised beyond the village.

### **016.2021 Village Link**

It was agreed that the next edition would include information about the Precept/Budget, Bus subsidy, Welcome Pack, Census and any other items that the Chairman thought appropriate to include.

### **017.2021 Correspondence received**

- Email from Parishioner querying whether PC is planning to upgrade play equipment (Clerk replied)
- Email from non resident requesting information about footpaths (Cllr Ashworth replied)
- Emails from Parishioners regarding PC's letter to residents of Nortoft (see agenda item above)

### **018.2021 Items for next meeting – Monday, 8 February 2021 at 7.15 pm**

- Monitoring of traffic – Nortoft
- Church Field/New Cemetery extension
- Approval of new Grass Cutting Contract
- Quotation for Hedge Cutting in Playground
- Purchase of New Litter Bin for Village Green

Meeting closed at 8.45 pm