

The Minutes of the Meeting of Guilsborough Parish Council (held remotely by video conference) on

Monday, 8 February 2021 at 7.15 pm

Present: Cllr A Hart (Chairman), Cllr D O'Neil, Cllr D Wooldridge, Cllr I Miller, Cllr G Metcalfe, Cllr K Fulcher, Cllr S Harris, Cllr G Ashworth, Miss S Jaggard and Mrs C James (Clerk)

019.2021 Public Forum

There were no members of the public present.

020.2021 Resolution to accept apologies for absence

None

021.2021 Declarations of interest for items on the agenda.

None

022.2021 Resolution to consider written requests for dispensations on agenda items

None received.

023.2021 Resolution to sign and approve the minutes from the previous meeting held on 11 January 2021

The minutes were circulated prior to the meeting. The Chairman asked if there were any amendments required. It was then resolved to approve the minutes and the Chairman signed them as a true record (copy to be scanned to Clerk)

024.2021 Matters arising (for information only)

024.2021/1 Noticeboard by Shop

Cllr O'Neil stated that the noticeboard by the shop had been emptied and refurbished by Mr Ruddlesdin and was now ready for use. Cllr O'Neil currently the key holder. It was agreed that the Clerk would send a letter of thanks to Mr Ruddlesdin.

025.2021 Village and Other Matters

025.2021/1 Adoption and improvement to roadway outside Village Hall

Cllr O'Neil reported that he had yet to write to Highways but would do so before the next meeting.

025.2021/2 Consideration of Council's response to further Covid-19 lockdown

The Chairman stated that no further action was required.

025.2021/3 Update on lease on Small Playing Field

The Chairman stated that Mr and Mrs Lowther had signed and returned the draft lease without alteration. Following advice received from NCALC, it was considered acceptable for the Council to sign and date the lease and return a copy to Mr & Mrs Lowther. It was resolved that the Chairman and Vice Chairman should sign the lease and then a copy should be scanned to the Clerk who would witness the signatures and forward a copy to the landlord.

025.2021/4 Consideration and approval of Village Grass Mowing contract to Mark Hazle

The Clerk stated that Mark Hazle had quoted £285 per cut which was the same charge as for the previous years. In view of the Council's desire to continue to use Mark as he provided such an excellent service to the village going above and beyond what was required, it was resolved under Section 18.2 of the Financial Regulations to suspend regulation 11.1 (h) the requirement to obtain 3 quotations for the contract and to award Mark a two year contract for the seasons 2021 and 2022.

025.2021/5 Update on Traffic issues on Nortoft

The Chairman stated that two emails had now been received from parishioners in response to previous correspondence that had been sent. It was resolved to send out a further letter providing more details of the actions that the Council had taken in respect of trying to resolve the traffic problems in Nortoft and elsewhere in the village. Cllr Wooldridge stated that it would be March before the traffic survey into the speed and density of traffic would be carried out as it needed to coincide with the return of the Schools after lockdown in order to provide any effective data.

025.2021/6 Consideration of new cemetery extension

The Chairman and Vice Chairman with the involvement of the Clerk have engaged in discussions with adjacent landowners to potentially purchase land for an extension to the cemetery, which has only a few years space left. It was agreed that they should continue to pursue this. There remains no certainty that land will become available. Advice has been sought from the National Association of Local Councils and the likely funding route could be via a low interest 'Public Works Loan' paid back by a rise in the Precept (parish council tax). Community consultation would be needed.

025.2021/7 Consideration of quotations received for hedge cutting in Playground

The Chairman stated that three quotations for the work to cut the hedges had now been received: Maurice Fitch at £1,780 plus VAT, Norse at £1,650 plus VAT and Mark Hazle at £800. It was resolved that Mark Hazle's quotation be accepted and that he be asked to complete the work by the end of February.

025.2021/8 Approval of purchase of new litter bin for Village Green

After discussion, it was agreed that further consideration was required into the size and type of bin that was required by the seat on the Village Green. Cllr Wooldridge agreed to investigate other models and to report back at the next meeting.

025.2021/9 Approval of purchase of annual licence for Zoom Video meetings

The Chairman stated that he had taken advantage of a Zoom discount offer and had purchased an annual licence at a total cost of £110. It was resolved to reimburse the Chairman for this expenditure.

025.2021/10 Consideration of holding the Annual Parish Meeting by Zoom video

It was resolved that the Annual Parish Meeting should be held after the April Parish Council meeting at 8.00 pm with the Parish Council meeting starting at the earlier time of 7.00 pm on Monday, 12 April 2021.

025.2021/11 Consideration and approval of 2021 Grass Cutting contract for Small Playing Field

It was agreed that whilst Maximow (who had cut the grass for a number of years now) had provided a quotation for £46 per cut, the Council should obtain a second quotation. The Chairman stated he had met with a representative from Norse and a quotation was expected within days. Item to be carried forward to the March meeting.

025.2021/12 Consideration and approval of 2021 Village Weed Killing contract

It was agreed that whilst Maximow (the previous provider) had provided a quotation of £280 per applicaton, the Council should obtain a second quotation for the work. The Chairman stated he had met with a representative from Norse and a quotation was due to be received within days. Item to be carried forward to the March meeting.

025.2021/13 Consideration of Village Litter Pick

It was agreed that Cllrs Fulcher and Miller would liaise about the litter pick and come back to the March meeting with some ideas.

025.2021/14 Consideration of getting an electricity supply to the Village Green

Cllr Fulcher stated that she had been asked by a parishioner whether there would be any chance of getting an electricity supply to the Village Green as this would facilitate having lights on the Xmas tree and assist in future with the Village Festival. It was agreed that the Clerk would contact Western Power to see what the implications would be to carry out this work.

026.2021 Planning

026.2021/1 New applications

DA/2020/1086 Rose Manor, Nortoft, Guilsborough

Listed Building Consent for creation of zinc clad link extension between existing pitched roofs of the house associated with conversion of attic space to habitable accommodation; introduction of 1 no. roof light. Internal alterations to ground and first floors. Demolish lean-to extension on south west elevation of house and replace with new. Demolish extension on north elevation of barn and garage, make good stonework and install new timber doors. Demolish single storey brick shed on east side of thatch summerhouse/gazebo. Reinstatement of timber gate within arched opening in wall at front of house. Remove existing brick entrance walls, gate piers and gates and replace with new.

DA/2020/1085 Rose Manor, Nortoft, Guilsborough

Alterations to Rose Manor and ancillary barn, gazebo/garage. Demolition and alterations to the wall and gates which face Nortoft Lane. Relocation of stables/chicken shed.

The Council considered both applications and had no observations to make. It was agreed that given that the property has listed status it was best left to the Conservation Planning Officer to make decisions in respect of the applications.

026.2021/2 Completions

DA/2020/1079 – 3 Coton Road, Guilsborough

Single storey rear extension

Permission granted

DA/2020/1018 – The Skerries, High Street, Guilsborough

Extension to garage to form home office.

Permission granted

DA/2020/1009 – 4 The Poplars, Guilsborough

Single storey rear extension

Permission granted

DA/2020/1096 – Land adjacent to Welford Road, Guilsborough

Works to and removal of trees within a conservation area

Permission granted

027.2021 Finance

027.2021/1 Receipts

None

027.2021/2 Payments

It was resolved to approve and sign the following cheque payments.

Details of Payee	Amount (£)	Invoice number	Cheque Number
Mrs C James – Clerk's February salary	356.55	n/a	102318
HMRC – PAYE on Clerk's salary	89.00	n/a	102319
Mrs C James – Office Expenses	22.00	n/a	102320
Magnets for Noticeboard – Reimburse Cllr O'Neil	8.87	Web451341	102321
Annual Licence for Zoom – reimburse Cllr Hart	110.00	65306130	102322

027.2021/3 Bank reconciliation

The Clerk presented the bank reconciliation for the period ended 31 January 2021 showing balance at bank was £28,910.84.

028.2021 Playground

The Chairman stated that he has nothing new to report. It was agreed that the Clerk should arrange for the annual Playground Inspection by TCL by the end of March.

029.2021 Highways

Cllr Wooldridge stated he had nothing further to report.

030.2021 Street Lights

The Clerk stated that she had received a report that street light number 1, outside the Church was not working and had reported this to E-on.

031.2021 Parish Assets

Cllr Miller stated the Council were still awaiting Greenbarnes to come and replace the glass on the new noticeboard but that Brexit/Covid had delayed the receipt of the replacement part. It was also stated that the post on the Village Sign needed attention.

033.2021 Village Trees

Cllr Metcalfe stated that he had received an updated map of the TPO's in the Parish from Mr Venton.

034.2021 Footpath Report

Cllr Ashworth stated that he had nothing to report. Cllr Wooldridge stated that Nick Wedgbrow had been given access to new funding and would look at a repair to the footpath from Pells Close to West Haddon Road.

035.2021 Village Link

It was agreed that the Chairman and Cllr Fulcher would liaise regarding items for the next issue.

036.2021 Correspondence received

- Email from Parishioner regarding traffic problems in Nortoft (see agenda item above)
- CPRE Virtual Planning Roadshow 11 February 2021 – (details circulated by email)
- NCALC Update January/February edition – (circulated by email)
- DDC Parish and Town Councils Meeting 25 February 2021 (details circulated by email)

037.2021 Items for next meeting – Monday, 8 March 2021 at 7.15 pm

- Resignation of Cllr Ashworth
- Monitoring of traffic – Nortoft
- Church Field/New Cemetery extension
- Purchase of New Litter Bin for Village Green
- Approval of Grass Cutting Contract for Small Playing Field
- Approval of Village Weed Killing contract

Meeting closed at 8.47 pm